

## Focus Occupation: Payroll and Timekeeping Clerks (43-3051)

Focus occupation: Payroll and Timekeeping Clerks	
Employment and Growth	594/ 8.4%
Ave. Monthly Wage	\$3,829
Education/Experience	High school diploma or equivalent

Advance FROM Focus Occupation				
Occupation	Rung	Employment/ Growth	Education/Experience	Similarity
Human Resources Managers, All Other (11-3049)	4	400/ 10.5%	BA/1-5 yrs	70
Accountants and Auditors (13-2011)	3	2,195/ 12.9%	BA	81
Budget Analysts (13-2031)	3	243/ 6.6%	BA	70
First-Line Supervisors of Office and Administrative Support Workers (43-1011)	2	2,697/ 13.2%	HS/1-5 yrs	73
Executive Secretaries and Executive Administrative Assistants (43-6011)	1	4,236/ 11.2%	HS/1-5 yrs	85

Transfer TO and FROM Focus Occupation				
Occupation	Rung	Employment/ Growth	Education/Experience	Similarity
Bookkeeping, Accounting, and Auditing Clerks (43-3031)	0	5,163/ 11.2%	HS	100

Advance TO Focus Occupation				
Occupation	Rung	Employment/ Growth	Education/Experience	Similarity
Correspondence Clerks (43-4021)	-1	42/ 5.0%	HS	70
Office Clerks, General (43-9061)	-2	7,318/ 10.3%	HS	98

**Important note:** A worker does not necessarily have to traverse every rung to advance to or from the focus occupation. Occupations above and below the focus occupation are directly related to the focus occupation, but they are not necessarily directly related to each other. For example, actors and athletes are both related to agents of artists, performers, and athletes, but actors and athletes are not directly related to each other.

Analysis and development of the career lattice is by the Alaska Department of Labor and Workforce Development, Research and Analysis Section.

Data sources used for research and analysis: O\*NET (Occupation Information Network), Alaska Occupational Data Base (ODB), Standard Occupational Classification Manual, North American Industry Classification System manual, Bureau of Labor Statistics Occupational Employer Survey (OES) wage estimates.